

LA PINE CITY COUNCIL MEETING AGENDA

Wednesday, January 9, 2013

Regular Session – 6:00 pm

16345 6th Street, Suite 102

La Pine, Oregon 97739

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Added Agenda Items
Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such other time selected by the City Council.
5. Consent Agenda
Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.
 - a. Approval of Minutes
 - i. December 9, 2012 - Regular Session Minutes
 - b. Bills and Invoices
 - i. Approval of Bills
 - ii. Financial Report
 - iii. Approval of Reimbursements
6. Public Comments
7. Dan Varcoe and Don Greiner – Recognition of Public Service Contributions

Mayor, Ken Mullenex
8. Enlisting La Pine Student to Participate in City Governance – General Discussion

Mayor, Ken Mullenex
9. La Pine Code Enforcement Ordinance – General Discussion
City Manager, Steven Hasson
10. Newton’s Second Task Order – Water Rights

City Manager, Steven Hasson
11. City Hall Street Frontage Improvements – General Discussion

City Manager, Steven Hasson
12. Snow Plowing Strategy – General Discussion

City Manager, Steven Hasson

13. Review of City's 2012-2013 Goals and Objectives
City Manager, Steven Hasson
14. Swearing in of Mayor Ken Mullenex and New Councilors, Greg Jones and Kathy Agan
Deschutes County Commissioner, Tony Debone
15. Appointment of Council President
Mayor, Ken Mullenex
16. City Council Appointment of Fifth City Council Member – General Discussion
Mayor, Ken Mullenex
17. City Budget Update and Discussion about Acquiring Audit Services
City Recorder and Finance Officer, Lori Martin
18. Appointment of Council Members to Community/Governmental Organizations – General Discussion
Mayor, Ken Mullenex
19. Appointment of Council Member to the Board of Directors for Central Oregon Intergovernmental Council
Mayor, Ken Mullenex
20. Deschutes County's Use of La Pine Industrial Group, Inc. Funds for Traffic Facility Improvements
City Manager, Steven Hasson
21. Formation of La Pine Economic Development Group – General Discussion
22. Other Matters
23. Public Comments
24. Staff Reports
25. Committee Reports
26. Council Comments
27. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. This meeting is open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan (541-536-1432). For deaf, hearing impaired, or speech disabled, dial 541-536-1432 for TTY.

LA PINE CITY COUNCIL MEETING MINUTES

Wednesday, January 9, 2013

Regular Session – 6:00 pm

16345 6th Street, Suite 102

La Pine, Oregon 97739

1. Call to Order

Mayor Mulenex called the meeting to order.

2. Establish Quorum

City Manager Steve Hasson

Mayor Ken Mulenex

Councilor Stu Martinez

Councilor Kathy Agan

Public Works Manager Scott Perkins

City Recorder/Finance Officer Lori Martin

Admin Ass't Patricia Morgan

Quorum established.

3. Pledge of Allegiance

The Boy Scouts of Troop 76 posted the colors and led the Pledge of Allegiance.

4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such other time selected by the City Council.

None

5. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

a. Approval of Minutes

- i. December 9, 2012 - Regular Session Minutes

b. Bills and Invoices

- i. Approval of Bills
- ii. Financial Report
- iii. Approval of Reimbursements

Councilor Martinez mentioned a possible conflict of interest as one of the bills was from his company.

A motion was made by Councilor Agan and seconded by Councilor Martinez to approve the consent agenda.

Vote as follows:

Councilor Stu Martinez

Councilor Kathy Agan

AYE

X

X

NAY

Motion passed unanimously.

6. Public Comments

None

7. Dan Varcoe and Don Greiner – Recognition of Public Service Contributions

Mayor, Ken Mulenex

Mayor Mulenex said that Don Greiner served three years and one month. He said Dan Varcoe served a two year term. Mayor Mulenex praised the performance of both Don Greiner and Dan Varcoe. He said at the Feb. 13th Council Meeting there will be a special recognition of the two Councilors.

8. Enlisting La Pine Student to Participate in City Governance – General Discussion

Mayor, Ken Mulenex

Mayor Mulenex stated that the City has approached the La Pine High School to consider having a student on the City Council as a volunteer participant. He said they are putting together the ways in which the student would participate but that the student will not be allowed to vote. City Manager Hasson said it was important that the youth have a voice.

9. La Pine Code Enforcement Ordinance – General Discussion

City Manager, Steven Hasson

A motion was made by Councilor Agan and seconded by Councilor Martinez to table this item until the Work Session on January 23rd.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	

Motion passed unanimously.

10. Newton's Second Task Order – Water Rights

City Manager, Steven Hasson

City Manager Hasson said that the City has done two things to protect water rights. One is that when the Water and Sewer District was transferred into the City they contracted with Newton's to preserve and protect the water rights in the transfer process. He said the other thing they have done is worked with the State of Oregon Water Resources Department to make sure the water rights were continued from the transfer.

11. City Hall Street Frontage Improvements – General Discussion

City Manager, Steven Hasson

City Manager Hasson stated that the City applied for and received monies from ODOT (Oregon Department of Transportation) to enhance the frontage of City Hall. He said it will set the stage for how we want our corridor to look.

12. Snow Plowing Strategy – General Discussion

City Manager, Steven Hasson

City Manager Hasson said he has received a number of complaints about snow plowing. He said there was an issue with a lot of people that are parking their vehicles in the swale area where snow should be stored once removed from roads. City Manager Hasson said that in the codes the property owner is responsible for clearing their sidewalks of snow. He said there is a lot of non-compliance. Councilor Agan said that at the corner of Finley Butte and Huntington the snow plowers pile up the snow on that corner making it difficult to see the traffic to make a turn there. City Manager Hasson said that the Code Enforcement Officer, to be hired by the City, will stay busy with these types of complaints. Mayor Mullenex mentioned that there will be a transition time where they will receive comments from the public.

13. Review of City's 2012-2013 Goals and Objectives

City Manager, Steven Hasson

City Manager Hasson stated that for the fourteen out of the seventeen goals set in early last year, there has been significant progress.

14. Swearing in of Mayor Ken Mullenex and New Councilors, Greg Jones and Kathy Agan

Deschutes County Commissioner, Tony Debone

Mayor Mullenex welcomed Commissioner Tony Debone who would swear in the Mayor and new Councilors. Commissioner Debone read the Oath of Office to Councilor Kathy Agan and Councilor Greg Jones and also Mayor Ken Mullenex.

15. Appointment of Council President

Mayor, Ken Mullenex

Councilor Stu Martinez accepted the appointment to the Council Presidency.

16. City Council Appointment of Fifth City Council Member – General Discussion

Mayor, Ken Mullenex

Mayor Ken Mullenex said that the City is advertising for another Councilor. He said they would like to get at least three applications before doing any interviews. Mayor Mullenex said that the applicant must be a resident of the City for at least one year.

17. City Budget Update and Discussion about Acquiring Audit Services

City Recorder and Finance Officer, Lori Martin

City Recorder Lori Martin stated that they might need to modify the Personnel Services within the budget which would require a budget amendment. She said this amendment should allocate some of the money under Public Works to Personnel Services so the City could move some of the funds from Public Works up to the General Fund. Ms. Martin said that the City revenue is on target for the year as well as Water and Sewer. She also said that the Water and Sewer audit has been completed. She said the City audit is in its final stage. Ms. Martin said they will retain the current auditor for one more year. City Manager Hasson said that he and Ms. Martin continue to modify the fund summary to make it more understandable. He stated that they have allocated Personnel Services into two different funds and if they were combined the City would be right on track but this problem has occurred because the funds have been split out. City Manager Hasson said they are really not over in the Personnel Services expenditure it is just the way the funds have been allocated.

18. Appointment of Council Members to Community/Governmental Organizations – General Discussion

Mayor, Ken Mullenex

Mayor Mullenex stated that this discussion would also include item #19. The Council decided to fill the following committee duties as follows:

COIC (*Central Oregon Intergovernmental Council*) – primary Mayor Mullenex and secondary Council Agan
COACT (*Central Oregon Area Commission on Transportation*) – primary Mayor Mullenex and secondary Greg Jones

Small Cities Network – primary Councilor Jones and secondary Councilor Agan

COCO (*Central Oregon Cities Organization*) – primary Mayor Mullenex and secondary Councilor Martinez

19. Appointment of Council Member to the Board of Directors for Central Oregon Intergovernmental Council

Mayor, Ken Mullenex

This item was discussed under Item #18.

20. Deschutes County's Use of La Pine Industrial Group, Inc. Funds for Traffic Facility Improvements

City Manager, Steven Hasson

City Manager Hasson discussed the letter he had drafted to the Council. He said there is a real need for a traffic light at 1st and Highway 97. City Manager Hasson said that ODOT (Oregon Dept of Transportation) has been trying to fill the funding gap but they have advised City Manager Hasson that it could be some time before they have the funds to move forward. He said ODOT also told him they have another fund they may be able to access if there are matching funds. City Manager Hasson said that the matching funds may be able to come from LIGI monies that were left after LIGI was terminated, as long as the County was agreeable to it. Commissioner Debone said he was in favor of it.

A motion was made by Councilor Martinez and seconded by Councilor Agan that the Mayor sign the letter that was drafted by the City Manager.

Vote as follows:

	<i>AYE</i>	<i>NAY</i>
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Greg Jones</i>	<i>X</i>	

Motion passed unanimously.

21. Formation of La Pine Economic Development Group – General Discussion

Mayor Mulenex said that this item would be discussed during the next Work Session on January 23rd so that Rick Allen can be in attendance as he is coordinating the LEDG (La Pine Economic Development Group).

22. Other Matters

None

23. Public Comments

None

24. Staff Reports

None

25. Committee Reports

Mayor Mulenex stated that he attended the COACT meeting about STIP (State Transportation Improvement Program). He said he participated in looking at a number of requests in Region 4 for state transportation monies for the 2015-2018 time period. Mayor Mulenex said that the City has a request in to do sidewalks, two pedestrian cross walks and also the multi-purpose pathway. He said the City scored very high on their application.

26. Council Comments

Councilor Agan stated that she saw an ambulance trying to turn south on Highway 97 and nobody stopped for the ambulance. She said it really makes her angry and was wondering if something could be put in the Newberry Eagle addressing the problem. Councilor Martinez said that when a light goes in at 1st & Highway 97 there will be an electronic device that the emergency vehicles can operate to control the stoplight. Terry Myers, reporter, said if the City would write up a letter about the problem the Newberry Eagle would publish it.

Mayor Mulenex said that at the February 13th meeting there will be a presentation of thanks to former Councilors Varcoe and Greiner for their years of service to the City.

27. Adjourn

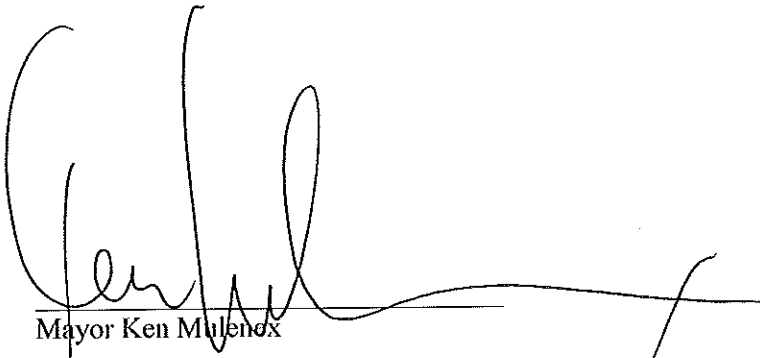
A motion was made by Councilor Agan and seconded by Councilor Martinez to adjourn the meeting.

Vote as follows:

	<i>AYE</i>	<i>NAY</i>
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Greg Jones</i>	<i>X</i>	

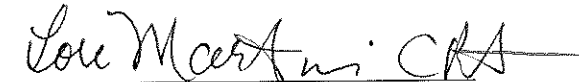
Motion passed unanimously.

Mayor Mulenex adjourned the meeting.



Mayor Ken Mulenex

Attest:



Lori Martin, City Recorder/Finance Ofcr