



L A P I N E

O R E G O N

**CITY of LA PINE CITY COUNCIL WORK SESSION AGENDA**

Wednesday, Oct. 26, 2016

**5:00 pm Work Session**

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

**A. Work Session – 5:00 pm**

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Added Agenda Items  
Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such other time selected by the City Council.
5. Public Comments
6. City Financial Update from Brenda Bartlett
7. Discussion on Central Oregon Public Works Partnership
8. Discussion on Septage Rate Increase Resolution
9. Discussion on Draft Snow and Vehicle Removal Ordinance
10. Discussion on City Hall Monument Sign Project
11. Discussion on Qualified Consultants List
12. Discussion on Contract with City Manager
13. Other Matters: Only those matters properly added to this Agenda under line item No. 4
14. Public Comments

15. Staff Comments

16. Council and Mayor's Comments

17. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The public will not be permitted to attend the executive session; provided, however, representatives of the news media and designated staff will be allowed to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the executive session as previously announced. No decision will be made in the executive session. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY

**CITY of LA PINE CITY COUNCIL WORK SESSION MINUTES**  
**Wednesday, Oct. 26, 2016**  
**5:00 pm Work Session**  
**La Pine City Hall**  
**16345 Sixth Street, La Pine, Oregon 97739**

**A. Work Session – 5:00 pm**

1. Call to Order

Mayor Mulenex called the meeting to order.

2. Establish Quorum

Mayor Ken Mulenex  
Councilor Stu Martinez  
Councilor Kathy Agan  
Councilor Karen Ward – absent by prior arrangement  
Councilor Dennis Scott  
Student Councilor Treyton Plamondon - absent  
City Manager Cory Misley  
Public Works Manager Jake Obrist  
Accounting Clerk Ashley Williams  
Administrative Assistant Patricia Morgan  
Quorum established.

Also in attendance with consultant Rick Allen.

3. Pledge of Allegiance

Connie Briese led the Pledge of Allegiance.

4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such other time selected by the City Council.

None

5. Public Comments

None

6. City Financial Update from Brenda Bartlett

Brenda Bartlett, City Finance Director, discussed the resources that currently exist. She said that property taxes do not come until November so that is why the resources look low for that entry. Ms. Bartlett said she expects that the company that did the audit will be at the December council meeting. She also she has not done transfers until January because of the property taxes coming in this fall. Ms. Bartlett said that there was a problem with shared revenues and the City had to repay that amount. She said that the expenditures side looks very good.

7. Discussion on Central Oregon Public Works Partnership

Jake Obrist stated that the City should be on this partnership. It really pertains to emergency situations like when the City needs extra people or equipment. The Council had consensus for the City to sign the agreement.

8. Discussion on Septage Rate Increase Resolution

Mr. Obrist stated that there will be an outside rate and an inside rate for the dumping of septage at the plant. He said the septage rate for inside is based on companies in the 97707 and 97739 zip codes. Mr. Obrist said he has talked with the septage companies about the change.

9. Discussion on Draft Snow and Vehicle Removal Ordinance

Mr. Misley stated the ordinance spells out whom and when can people park in the City. He said last winter there were cars parked in right of way swales that prevented snow being moved out of the street and into the swales. Mr. Misley discussed a snow sign being put on the streets that states if there is a certain amount of snow, vehicles will need to be removed from the right of way and swales. Councilor Agan stated that she favored no parking at all during the snow months. The Council had consensus to send back the ordinance to legal for changes.

10. Discussion on City Hall Monument Sign Project

Mr. Misley discussed his need to get feedback from Council regarding the project. He said monies were set aside for a project like this one, in the budget. Rick Allen suggested doing the project in segments over a couple of years. Mayor Mullenex said he had concerns about hiring the landscape architect at this time. Councilor Agan stated she favored having a landscape architect meet with the Council. She said it was important that the City set the standard. Mr. Misley said the engineering of the plan would cost about half of the quoted price. He said the architect would also do construction management for the project and that is included in their cost. Councilor Martinez stated that the City needs to bring someone in that knows how to do the project. It was also discussed to get more proposals for the work. Also, citizen involvement with the project was discussed.

11. Discussion on Qualified Consultants List

Mr. Misley said the consultant list will be redone every two years. He said the companies on the list responded to an RFP that was done. Mr. Misley said this is the first time a list like this was created for the City.

12. Discussion on Contract with City Manager

Mr. Misley said he will be looking at the contract for the last City Manager and also work with legal to design an employment contract for him. He would like it done before the New Year. Mr. Allen, consultant, said the contract is more for leaving, like with severance issues, etc.

13. Other Matters: Only those matters properly added to this Agenda under line item No. 4

None

14. Public Comments

Jim Fleming, area resident, stated that the paving could be done quickly even though the sign and flags will take more time. He also said the city limit sign on Drafter was incorrect and not located where it should be located.

15. Staff Comments

Mr. Misley discussed the Open House that will occur on November 15<sup>th</sup> at the Community Center regarding the proposed water and wastewater expansion in Cagle and Glenwood Springs. He also discussed that there will be a Work Session before the Council Meeting on Nov. 16<sup>th</sup> starting at 5:00 pm regarding the new SDC (System Development Charges) methodology. Mr. Misley said Janet Burton’s last day of work will be next week. He said that there are good candidates that will be interviewed at City Hall. Mr. Misley said he has been talking to the public about the sidewalk ordinance. He said he is also working on the snow plowing issues for this winter

16. Council and Mayor’s Comments

Councilor Martinez mentioned cross coordinating with ODOT and Deschutes County regarding snow plowing. Councilor Agan discussed the problem with cinders being dumped on people’s yards and sidewalks during the snow months. She also discussed the new construction taking place in Huntington Meadows. Councilor Agan said that manufactured homes were going up in the neighborhood and expressed concern about how they may affect Huntington Meadows. Mr. Allen said the City cannot discriminate against manufactured homes but it can set some standards for them. Councilor Agan also discussed the backyard marijuana growing going on in the neighborhoods. Mr. Misley said people are allowed to grow four plants. Staff will look into the matter that Councilor Agan discussed. Mayor Mulenex said any marijuana grown outside needs to be in a greenhouse. Mr. Misley said if there are violations the sheriff would get involved.

Councilor Scott discussed the progress at the Wickiup Junction project. Mayor Mulenex said there is a place on Railroad, east side that has three RV’s with people living in them. Mr. Misley said he will get a letter out to the homeowner. Mr. Allen said he looked at different streets in the City for possible code violations.

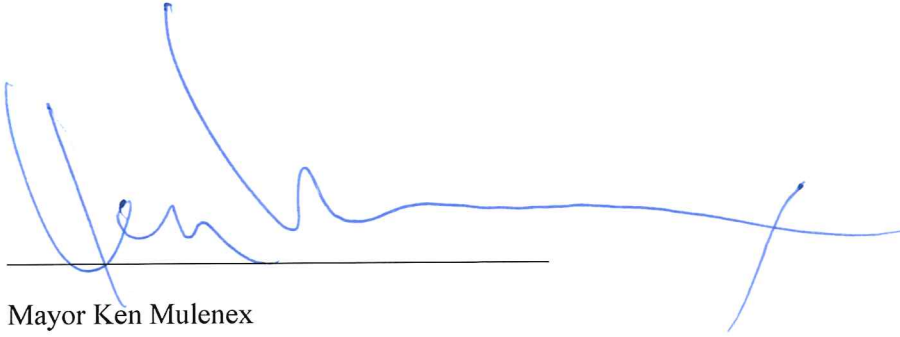
17. Adjourn

**A motion was made by Councilor Martinez and seconded by Councilor Scott to adjourn the meeting.**

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Martinez</i>	<i>X</i>	
<i>Councilor Agan</i>	<i>X</i>	
<i>Councilor Ward</i>	<i>X</i>	
<i>Councilor Scott</i>	<i>X</i>	

**Motion passed unanimously.**

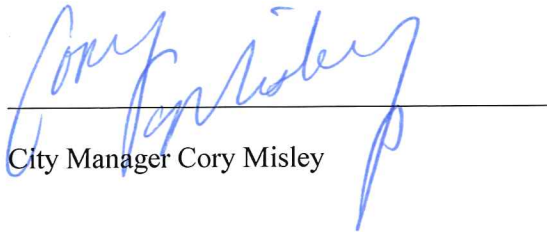
Mayor Mulenex adjourned the meeting.



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Mayor Ken Mulenex

attest



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City Manager Cory Misley