



L A P I N E

O R E G O N

CITY OF LA PINE

CODE ENFORCEMENT COMPLAINT FORM

Instructions: Please address the following questions to the best of your ability and then please sign this form. It is important that you supply us with as much detail as possible so we can properly address the concern/issue if it is within our scope to do so. If you have any questions, call us at 541-536-1432, thank you.

Today's Date: _____

What is the nature of the complaint? (Be specific):

Attach more pages if necessary

Is this a recent issue or concern or has it been ongoing? Please explain:

Have you discussed this issue or concern with the subject party?

Physical location of concern or issue: _____

Nearest Cross Street: _____

Resident's Name (if known): _____

Phone: _____

Owner of Property (if different from the resident): _____

Address: _____

City: _____ State _____

Zip: _____

HAVE YOU REASON TO BELIEVE THERE ARE HAZARDS OR PERILS AT THE SUBJECT LOCATION?
For example: aggressive dogs, drug activity, safety issues, contamination, ect.

() YES () NO () UNKNOWN

If yes, please identify the nature of the hazard or peril:

Your Name Please: _____

Address: _____

Contact phone number or e-mail address: _____

The City intends to keep your name confidential unless disclosure is required by law.

Can the violation be seen from the road? () Yes () No If no, what is the best inspection point? _____

Is this complaint with a neighbor? () Yes () No

Will you provide the City access to your property for viewing the code enforcement concern, if that action is necessary:

() Yes () No (Comments): _____

If you have photos, or other related information, that can be used as evidence of the issue or concern, we would appreciate your submitting them along with this form. The information will not be returned as it becomes part of the complaint file. I believe the information I have provided the City is accurate to the best of my knowledge.

COMPLAINANT _____ DATE _____

Staff will contact you after we have reviewed the situation. Please be advised that some issues or concerns may be matters for a Neighborhood Homeowner's Association. And if so, the City may not have jurisdiction over the matter. Also, be advised that some issues or concerns maybe beyond the City's authorities or capacity to resolve. Thank you for assisting the City of La Pine *Your Code Enforcement Staff*

FOR OFFICE USE ONLY

Employee taking the complaint and a brief narrative concerning the issue: _____

