

## City of La Pine Business License Commonly Asked Questions

### **How do I know if my business is required to have a City of La Pine business license?**

*A La Pine business license is required for any trade, profession, occupation or pursuit of every kind conducted in La Pine for gain (profit). No person shall carry on any business within the City without first obtaining a license and complying with the provisions of the Ordinance 2014-02.*

### **What does the business license fee pay for?**

*The review of the new and renewing business to verify that the applicants comply with City, State and Federal regulations and that they will not endanger property or public health/safety. In addition, funds will be used for the improvement of the business community, economic development programs and other projects that enhance the visual appearance of La Pine.*

### **How long does it take to get a business license?**

*Normally the process will be completed within two weeks of applying, in some cases up to 30 days is possible if other questions arise about the application, in such case the applicant will be contacted.*

### **What if I live in La Pine, and have a home-based business?**

*Home-based businesses are required to have a City of La Pine business license. A Home Occupation or Conditional Use Permit could be required for some home occupations. The Planning Director will review each application for compliance.*

### **My business is not located in the City of La Pine. Am I still required to obtain a business license?**

*Yes, if you are conducting business, delivering goods or services in City Limits. No person shall carry on any business within La Pine without first obtaining a license and complying with all Ordinances, Resolutions, rules and regulations required within the City of La Pine.*

### **What if I am only going door-to-door, temporarily or seasonally to offer my services?**

*Solicitors and temporary business operations are required to obtain a business license, if the intention is to make a business-related connection, sale of products or services within the City of La Pine.*

### **What if I am conducting a yard or garage sale on my property?**

*Private home yard or garage sales are exempt from obtaining a business license. Please see the rule and regulations regarding frequency of these events to be sure you are staying within the guidelines.*

### **What happens if I do not get a business license?**

*A violation with a fine up to \$500 can be levied for not following Ordinance 2014-02*

### **How do I apply for a business license?**

*You may apply for a city business license at La Pine City Hall located at 16345 6<sup>th</sup> Street, La Pine, OR 97739 or apply on our website at [www.lapineoregon.gov](http://www.lapineoregon.gov) under Licenses and Permits – City Business Licenses. ALL businesses need to fill out the Fire Inspection Form if their office/store is in the La Pine Rural Fire District. For more information contact the City of La Pine 541-536-1462.*