



CITY OF LA PINE BUDGET COMMITTEE AGENDA

Tuesday, May 3, 2016

5:30 pm Regular Budget Committee Meeting

La Pine City Hall
16345 Sixth Street, La Pine, Oregon 97739

A. Regular Meeting – 5:30 pm

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Election of Chairperson
5. Community Sponsorship Presentations
6. Budget Message
7. Begin reviewing the budget
8. Public Comments and Questions
Members of the public will be offered an opportunity to ask questions about, and comment on, the budget document.
9. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The public will not be permitted to attend the executive session; provided, however, representatives of the news media and designated staff will be allowed to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the executive session as previously announced. No decision will be made in the executive session. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY

CITY OF LA PINE BUDGET COMMITTEE MINUTES

Tuesday, May 3, 2016

5:30 pm Regular Budget Committee Meeting

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16345 Sixth Street, La Pine, Oregon 97739

A. Regular Meeting – 5:30 pm

1. Call to Order

Mayor Mulenex called the meeting to order.

2. Establish Quorum

Mayor Ken Mulenex
Councilor Stu Martinez
Councilor Kathy Agan
Councilor Karen Ward
Councilor Dennis Scott – absent by prior arrangement
Connie Briese
Kitty Shields
Frank Schultz
Brian Earls – arrived at 5:40 pm
Rolando Alonzo – absent
Interim City Manager Rick Allen
Assistant City Manager Cory Misley
Accounting Clerk Ashley Williams
Administrative Assistant Patricia Morgan
Quorum established.

3. Pledge of Allegiance

Ann Gawith led the Pledge of Allegiance.

4. Election of Chairperson

A motion was made by Mayor Mulenex and seconded by Councilor Martinez to nominate Connie Briese as Chairperson.

	<i>AYE</i>	<i>NAY</i>
<i>Mayor Ken Mulenex</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	
<i>Connie Briese</i>	<i>X</i>	
<i>Kitty Shields</i>	<i>X</i>	
<i>Frank Schultz</i>	<i>X</i>	
<i>Brian Earls</i>	<i>X</i>	

Motion passed unanimously.

5. Community Sponsorship Presentations

Mr. Allen stated that most of the monies for sponsorship come from the Transient Room Tax. Activities need to be directly related to tourism in order to come out of that fund. That fund is budgeted at \$10,000. Mr. Allen stated the money in the unrestricted fund comes from the general fund. There are also monies available that are not directly related to tourism and the proposed FY 2016-2017 budget for them is \$5,000.00.

Wade Watson, Board Member of Habitat for Humanity, stated that they have been building more houses every year. He said they plan to build three houses in 2016 in La Pine. He said they are facing increased construction costs and also want to expand the size of the Re-Store in La Pine.

Mr. Watson said they are asking for \$5,000 from the City of La Pine for the FY2016-2017. He said they have five regular employees but the core of their work force is volunteers. Mr. Watson said the last seven houses have gone to La Pine residents.

Ann Gawith, Director of Chamber of Commerce and Visitor Center, said she would like to ask for additional funding for the Visitor's Center. Ms. Gawith said they are active in promoting La Pine as a tourist destination throughout Oregon. Ms. Gawith said hours for staff need to be increased as well as possibly adding staff. She said they would also like to create videos of events to post on websites. She said they would like an increase of the \$52,000 they currently receive to \$58,000. Ms. Gawith said that currently their website needs work. Ms. Gawith said they need a mobile friendly website. Mayor Mullenex agreed with the need for a mobile friendly application that is tied to a website. Kitty Shields said she was very impressed with the brochure that they put out about the Newberry Crater.

Gary Tash, representing Relay for Life, discussed his relationship with the organization. Mr. Tash said they are asking the City for \$2,500 to cover some of the costs of putting on the Relay for Life annual event.

Melvin Emert represented the La Pine Rodeo Association. He said he appreciated the monies they received last year from the City. Mr. Miseney said they increased the monies given to the rodeo from \$5,000 to \$7,500. There is a line item in the budget for that donation.

Jim Landals represented the La Pine STEM Group. He said STEM stands for Science, Technology, Engineering and Mathematics and is a national program. It is for young people to encourage them to get into the sciences. Mr. Landals said they are asking the City for \$1,500.

Mayor Mullenex said he is involved with the STEM group so will not be making any recommendations for funding for them.

Dan Varco, representing LCAT which stands for La Pine Action Team, spoke to the committee. He said the monies requested would assist with communication between La Pine and other communities. Mr. Varcoe said they are asking for \$1,500 to purchase a computer and obtain a software program and create a website. He said he sees this as a one-time request.

At 6:45 pm Chair Connie Briese called for a brief recess.

Meeting resumed at 6:55 pm

6. Budget Message

Budget Officer Cory Misley began reviewing the Budget Message for the \$8.3 million dollar budget for the City of La Pine. He said there are three levels of the budget process that includes the City Manager, the Budget Committee and the City Council. Mr. Misley said staff has recommended a new fund called the Economic Development Fund. It will better track the revenue from the Industrial Park for leases and purchases of land. He said the budget deals with strengthening essential services and investing in infrastructure improvements. There is \$850,000 in the street fund with \$500,000 going toward the streetscape and sidewalks for the west side of Highway 97 and \$250,000 is reserved for roads and improvements in the Cagle neighborhood. The remaining \$100,000 will be reserved for road improvements on Huntington Meadows and Crescent Creek subdivision. Mr. Misley said \$40,000 is budgeted for the Sustainable Cities Program. He said this budget reflects the study that was done on the new rate structure and increase for sewer and water services. Mr. Misley said sewer will increase again, on July 1st, by 10%. and the water will increase by 3% on July 1st. Mr. Misley said they built the budget with those increases of revenue in mind. He said they hope to move \$5,000 out of Urban Renewal revenues and into the Sustainable Cities Program.

7. Begin reviewing the budget

Mr. Misley said that they are anticipating getting more monies from property taxes. Increased franchise fees will also increase revenues. He said there are 250 active business licenses and it continues to grow. He also discussed the TRT (Transient Room Tax) revenues and that the State allows 30% of that revenue to be transferred into the General Fund. Mr. Misley said the Water and Sewer Funds will also transfer some monies to the General Fund. They contributed \$15,000 this year, which it is a shared cost of operating the water and sewer utilities. He also said that business license monies are supposed to go to economic development and helping out businesses.

Mr. Misley stated that the recommendation for financial services is \$35,000 and that the audit services projection increased to about \$18,166. He said staff anticipates legal service expenses to be less than the FY 2015-2016 which was mainly due to marijuana issues. Mr. Misley said \$30,000 of contract services goes to planning services, \$6,000 for software, \$4,400 for financial services and \$20,000 for professional services. Rick Allen will be paid through contract services once he is no longer the Interim City Manager, effective July 1, 2016. Mr. Misley said the \$40,000 under community development pays for the City Planner. He said they expect to receive about \$25,000 in planning fees during the FY 2016-2017. The Sustainable Cities Program will come from Urban Renewal, the General Fund and also from Business License revenue. Mr. Misley said they increased the grading budget to \$8,000 for the Cagle Neighborhood. He said the City has been using the Engineer of Record more because of the number of projects in the City.

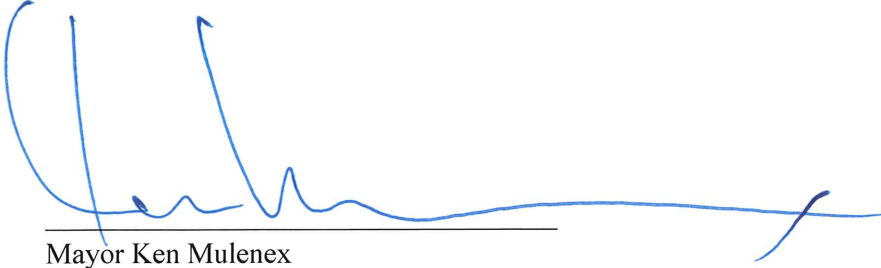
8. Public Comments and Questions

Members of the public will be offered an opportunity to ask questions about, and comment on, the budget document.

None

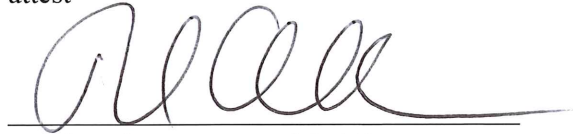
9. Adjourn

Chair Connie Briese adjourned the meeting.



Mayor Ken Mulenex

attest



Interim City Manager Rick Allen