



**CITY OF LA PINE, OREGON**  
**REGULAR CITY COUNCIL MEETING**

Wednesday, November 8, 5:30 p.m.

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

**Available online via Zoom:** <https://us02web.zoom.us/j/81020812655>

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## MINUTES

### CALL TO ORDER

Mayor Richer called the meeting to order at 5:30 p.m.

### ESTABLISH A QUORUM

#### County Commissioners

Commissioner DeBone

Commissioner Adair

Commissioner Chang

Nick Lelack- County Administrator

Tim Brown- County Solid Waste Director

Jen Patterson - County Strategic Initiatives Manager

Peter Gutowsky- County Community Development Director

Kristy Bollinger - County Property Manager

#### City Council

Mayor Richer

Councilor Shields

Councilor Van Damme

Councilor Ignazzitto

Councilor Morse

Student Councilor Marston

#### Staff

Geoff Wullschlager-City Manager

Kelly West- Public Works Director

Brent Bybee- Principal Planner

Rachel Vickers- Associate Planner

Amanda Metcalf- Administrative Assistant

**PLEDGE OF ALLEGIANCE**

Mayor Richer led the pledge of allegiance.

**PUBLIC COMMENTS**

None

**JOINT BoCC AND CITY COUNCIL MEETING**

**BUSINESS:**

- **County Camping Feasibility Study Update (County)**

Jen Patterson the County Strategic Initiatives Manager introduced the County Camping Feasibility Study that ECONorthwest conducted. The three areas of the study included Fort Thompson Road, Crooked River Ranch, and Drafter Road. The study has been finalized and will be presented to the Board on November 13<sup>th</sup>, 2023. Commissioner DeBone clarified that the three sites are County owned, Commissioner Chang stated that out of the three properties the only one within City limits is Drafter Road, which means that potential for longer term use is dependent on the City's policies. There were concerns from Council members including the upkeep of the properties, whether there would be fencing around the campgrounds, and how the projects would affect traffic. These concerns will be presented to the County Board at the next meeting and will be shared with the Council.

- **SLED / Economic Development Update (City / County / SLED)**

Mr. Wullschlager gave an update on the economic development spec building project, which will result in the development of a new industrial building which will bring 3-4 new business including the owner's business. The City is also pushing forward with its own spec. building project in which the City was awarded 1.5 million to build in the industrial zone that will provide space for new businesses.

The ribbon cutting for Mountain Star Childcare facility will be this week, and Mr. Wullschlager asked Councilmembers to attend if possible.

Legend Cider will be moving locations, and BeelisciousTahi restaurant has returned to La Pine.

A new medical provider, Dermatology Health Specialists, that was awarded \$20,000 from the Urban Renewal Store Front Improvement Program, will be finished their project soon, displaying the success of the program and improving the aesthetics of the downtown core.

Low-income housing developer DANCO, will bring 59 apartments at 60% AMI on the corner of Huntington and Memorial if their project meets all requirements and closes on the City LIHTE program.

- **Update on the City's Sewer & Water Master Plans/Project (City)**

Mr. Wullschlager gave an update about the City's Water and Sewer project. The project is at 60% completion, there have been a few challenges, which allowed for opportunities to apply for funding to fix unforeseen issues within the infrastructure expansion.

- **Planning & Development Activity in the City (City / County)**

Mr. Bybee and Ms. Vickers gave an update on planning and development. Ms. Vickers briefly explained the applications she is reviewing in addition to the assistance she is providing for La Pine 2045.

Mr. Bybee updated the Council and Board of Commissioners on the current projects he is reviewing. He explained modifications from the DANCO project regarding the roundabout. He also presented the long-range efforts with La Pine 2045 and summarized the responses that have been received both online and via mail from citizens. He stated that he should be hearing soon if the City will be awarded the DLCD Technical Assistance Grant, that will help finance the project. The planning firm 3J Consulting as selected through the RFP process for the work, which is scheduled to come before the Council at the first December meeting.

Mayor Richer thanked the County for their cooperation with the building of the walking path along highway 97.

Peter Gutowsky, the Community Development Director gave an update on land use applications within rural South Deschutes County of which he reported that there were 113 applications between May 1<sup>st</sup> and Oct 31<sup>st</sup>, 2023. In addition, Mr. Gutowsky gave a brief update on the amount of building permits both within the City of La Pine and in unincorporated South Deschutes County. Commissioner DeBone asked about code enforcement both within and outside the City's limits. Mr. Gutowsky stated that code enforcement is complaint driven and clarified other types of code compliance regarding building code enforcement. Both Mr. Gutowsky and Mr. Wullschlager gave an estimate on the projection for the future development of South Deschutes County.

- **Solid Waste Landfill Siting Update (County)**

Tim Brown, director of County Solid Waste gave an update on the topic of the new landfill site selection. He provided a brief history of the process that was conducted when choosing the location of the new site. The County is in the technical and financial review of two sites and are currently in negotiations with the property owners. By January 2024 the evaluations should be complete, a committee that will include citizens and government officials will review the evaluations in April and will recommend a final site for the County Commissioners to review. It is projected that it will take 3 years to go through the permitting process, and it will hopefully be finished by 2028.

He also reported that In Redmond, the transfer station will be changing from an open site to a closed facility in Spring 2024. There are plans to update the South Deschutes County Transfer Station and it is projected to be finished in 2028. The County is working on updating a franchise agreement for recycling services that are required by the State. Mayor Richer thanked the County for extending the hours of the transfer station in South Deschutes County.

- **Groundwater Partnership Fund Update (County)**

Mr. Gutowsky gave an update on the groundwater partnership fund; these funds are derived from sales in the Newberry neighborhood. Currently there is \$30,000 in the fund, this has allowed for the County to grant 7 rebates that helped South County residents with retro fits for septic tanks to better treat nitrates. These funds are dedicated to protecting ground water.

Kristy Bollinger, Deschutes County Property Manager gave an update regarding the property development in South Deschutes County.

**OTHER ITEMS NOT ON AGENDA**

The joint meeting was adjourned at 6:39pm

**REGULAR COUNCIL MEETING**

Mayor Richer started the Regular Council Meeting at 6:48 p.m.

**ADDED AGENDA ITEMS**

None

**CONSENT AGENDA**

1. 10.03.23 Special City Council Meeting Minutes
2. Financial Summary September 30, 2023

Councilor Ignazzitto made a motion to approve the consent agenda. *Councilor Shields seconded the motion. Councilor Van Damme abstained from voting due to lack of hearing the meeting via zoom. Motion passed unanimously.*

**PRESENTATIONS:**

None

**PUBLIC HEARING:**

None

**OLD BUSINESS:**

None

**NEW BUSINESS:**

1. Consideration of Second Intergovernmental Agreement (Coordinated Houseless Response Office)
  - a. Staff Report
  - b. First Intergovernmental Agreement (CHRO)
  - c. Second Intergovernmental Agreement (CHRO)

Mr. Wullschlager gave a background on how the CHRO board was developed and their current structure. The second intergovernmental agreement is in response to the original director resigning and the working structure. The Council did not have any questions, and unanimously agreed to the proposed adjustments.

**OTHER MATTERS**

None

**PUBLIC COMMENTS**

None

**STAFF COMMENTS**

Mr. West gave an update on public works and highlighted the high school ROTC assumption of community flag maintenance and placement duties. Mr. West will be asking the council for yearly funding for the maintenance of the flags. Mr. Wullschlager clarified that the administration has allowed ROTC to take over the task and will re-address once there is a more refined agreement.

**MAYOR & COUNCIL COMMENTS**

Student Councilor Marston updated the Council on noteworthy activities at La Pine High School. He noted that basketball and wrestling will start next week and expanded by reporting that last year Wrestling won 4 out of 5 meets. He also spoke to the new after school project, titled night hawks, which is an after-school tutoring program. He concluded by reporting on the school play, which for the current year will be The Velveteen Rabbit. Lastly he shared that there will be a Red Cross blood drive being sponsored by the school's National Honor Society chapter.

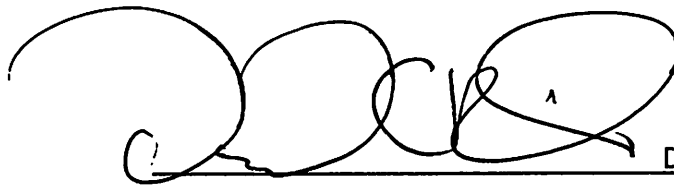
Councilor Morse commented that the update from the commissioners was much appreciated.

Mayor Richer thanked everyone for their participation in the meeting.

**ADJOURNMENT**

Mayor Richer adjourned the meeting at 7:06 p.m.

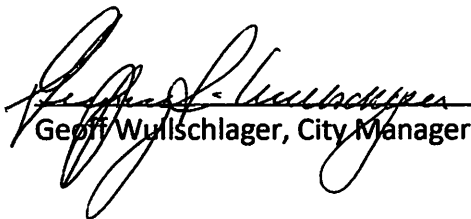
**EXECUTIVE SESSION (if necessary) per ORS 192.660**



Date: 13 DEC 23

Daniel Richer, Mayor

ATTEST:



Geoff Wullschlager, City Manager

Date: 12/13/23